



Govt. Degree College Rajpora

Hospital Road, Near Sports Stadium Rajpora

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NO.: GDC/Raj/ 466

Dated: 07/10/2024

T-No. 07
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For and on behalf of Lt. Governor of Union Territory of J&K, tenders are invited from eligible registered authorized organizations/companies for the supply of below mentioned article to Govt. Degree College Rajpora during the winter season 2024-25

Sr. no.	Name of the item	Approximate Qty
01	Refilling of Commercial LPG cylinders for heating purposes.	40 No.

Important Dates and Cost of EMD:

Sr. No.	Event	Date
01	Date of issue of tender Notice	05/11/2024
02	Bid Submission start date	05/11/2024
03	Bide Submission end date	11-11-2024
04	Date and time of opening of bids	11-11-2024
05	Earnest Money Deposit	Rs. 2,000 (Rupees Two Thousand only)

The Bid document with all the information relating to the bidding process and terms & conditions. Bids must be accompanied with scanned copies of Earnest Money Deposit in the shape of CDR/DD pledged to the Principal, Govt. Degree College Rajpora

The competent authority reserves the right to accept or reject the tenders received without assigning any reason thereof.

Principal

Govt. Degree College Rajpora

Copy to the:

- 1-Convener Purchase for information.
- 2-Convener Development for information.
- 3-Accounts section for information.
- 4-Office file for record.

a) Important Terms and conditions:-

1. The commercial LPG Cylinders required (approximately 40 no.) will be provided by the tenderer against supply order when called for and the Undersigned will make payments for cost of LPG only.
2. The LPG cylinders will be returned at the time of next delivery.
3. The quantity LPG Cylinders mentioned in the tender notice can increase or decrease by 25% as per the actual requirement.
4. The supply shall be strictly delivered at Govt. Degree College Rajpora
5. The Quantity shall be checked at the institute premises.
6. The time of supply shall be within working hours i.e 10:00 am to 4:00 pm.
7. Advance payment is not permissible. However payment shall be made only after release of funds from Govt.
8. While claiming payments, the concerned successful tenderer shall have to furnish the price proof for the period for which the payment is claimed.
9. The conditional tender of the firms will not be accepted and rejected straight way.

b) Direction for quoting the rates.

Incidental charges in respect of all articles should be for Destination i.e delivery points in the respective college premises and should be inclusive of all incidental charges, such as loading and un-loading charges , octroi charges, terminal taxes, other taxes and duties etc. that may have to be paid by the contractors on the supplies to be made to this institute. No taxes or incidental charges will be paid to the contractors in addition to the rates accepted by the competent authority.

c) Earnest Money Deposits

The Earnest Money Deposit shall be furnished in the shape of CDR/DD pledged to the Principal, Degree College Rajpora. To ensure satisfactory discharge of contractual obligations by the successful tenderer, their EMD will be treated as security deposit and will be released only after completion of the contract period. However, the EMD of unsuccessful tenderers will be released soon after finalization of award of the tender

d) Adjustment of losses from Security deposits etc.

The undersigned will have the power to adjust from the contractors EMD, including other contracts taken or any other amounts lying with him to the contractors credit on any account the loss sustained by the institute due to the failure of the successful tenderer either to take up the contract within the prescribed period after acceptance of his tender or perform the contract according to its terms and conditions.

e)Penalty Clause.

If the supplier fails to delivery any or all of the goods or fails to perform the services within the time period (s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages a sum equivalent to 0.5% of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance upto a maximum deduction of 10% of the delayed goods or services contract price. Once the maximum is reached the purchaser may consider termination of the contract.

f) Payment of income tax by tender / Contractors / PAN of Contractors.

Successful tenderers will be required to obtain their Permanent Account Number from the Income Tax department and submit a copy of the same to this office. Also indicate the same in the bills submitted by them to this institute.

1. 11.11.2024. Sale
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Submission of Bids:-

The tenderers shall submit the tender documents (for Technical Bid) as per following details:-

1. Copy of registration of the company/organization/supplier with the appropriate Govt. authority.
2. Copy of PAN Card
3. Copy of GST Registration.
4. Declaration form.
5. Annual Turnover of last three years
6. Details of Bidder.
7. Tender document cost and EMD.

g) Financial Bid format is enclosed in this bid document.

The prices quoted shall be given only in the format given. The duly completed bids in two separate envelopes (Technical Bid and Financial Bid) under single cover should be addressed to the Govt. Degree College Rajpora and reach this office within the dates and time as specified above by hand or by post. The envelope containing technical bid shall also contain the bid document cost & EMD should be clearly super scribed as "Bid document for Refilling of Commercial LPG Cylinders" with Name and address of the tenderer.



Principal
Govt. Degree College Rajpora